

EMPLOYEE THEFT

Warning Signs Every Owner Must Know



SERVICE & BEHAVIORAL WARNINGS

- ⚠ Employee gives away free food/drinks to friends without authorization
- ⚠ Refuses to provide itemized receipts or deletes orders from system
- ⚠ Living beyond means - new car, jewelry, or expensive purchases
- ⚠ Defensive or nervous when discussing cash handling or inventory
- ⚠ Unusually close relationships with specific vendors or suppliers



TIME THEFT INDICATORS

- ⚠ Clocking in early or out late without actually working those hours
- ⚠ Having coworkers clock in/out for them when they're not present
- ⚠ Extended breaks or disappearing during shifts regularly
- ⚠ Timecard discrepancies or suspicious manual corrections
- ⚠ Consistently "forgetting" to clock out to accumulate overtime



TAKE ACTION NOW

Install security cameras • Conduct random audits • Implement dual controls for cash • Document everything • Review POS reports daily • Secure inventory areas